

ABD Journal Submission Guidelines

All paper submissions to the *ABD Journal (ABDJ)* should be as a Microsoft Word file attached to an email to ABDJJournal@ship.edu.

In the subject line of the email please type “ABDJ Submission.”

In the text of the email state: (1) the title of the paper (2) research area (marketing, finance, operations, etc.) (3) Type of research (pure research, applied research, pedagogy, case study) and (4) all author(s) information (name, title, university or other affiliation, email address, phone). Please indicate which author is the corresponding author.

There is a submission fee of \$25 per submission, payable via credit card with PayPal (see link under Submit tab on ABDJ webpage, www.abdjjournal.org; or check payable to ABD Journal, and send to Dr. Joanne Tucker, College of Business, 1871 Old Main Drive, Shippensburg, Pennsylvania, 17257-2299.

ABD Journal is listed in Cabell's Directory with an anticipated acceptance rate of 11-20%. The regular review period is two months and begins once the submission fee is received. Papers are blind peer-reviewed by a minimum of two reviewers. If your paper is accepted, a copyright release form will be required of all authors before the paper will be published.

“Best of conference” paper winners selected at the annual ABD Conference, www.abdonline.org may submit their papers for ABD Journal publication subject to editor’s review with submission fees waived. “Best of session” paper winners may submit their papers for ABD Journal publication subject to the regular peer-reviewed process with submission fees waived.

Submitted papers should be in Microsoft Word format using the following guidelines:

- Your papers should have no reference to authors or author affiliation. This information is contained in the transmittal email.
- Use 1" margins all the way around the page, single spacing throughout the document.
- Font should be 12-point Times New Roman, Justification should be left only
- Page numbers should be the number only, centered at the bottom of the page.
- Begin with your title in Upper and Lower Title Case in 18-point font.
- Follow with a 100-word (maximum) abstract.
- Primary headers are boldfaced, centered and 16-point font. Secondary headers are upper and lower case, bold face, flush left, on their own line and 14-point font.
- Paragraphs should be separated by an extra blank line/hard return, but not with tabbed indents.
- Insert tables, figures, and so on, into the document where they should appear.
- Do not use footnotes or endnotes for references, references should be in APA format.
- ABD Journal reserves the absolute right to refuse acceptance for review of any submission without cause and the absolute right to refuse publication of any reviewed submission without cause.